**Meeting of Flordon Community Trust (Management Committee)**

**Thursday 12th February 2015 at St Michaels Community Centre**

**Draft AGENDA**

1. Apologies.
2. Confirm Minutes of the meeting on 21st October 2014
3. **Matters arising not on the agenda:-**

Gifts toAmanda and Tony

1. **Brochures** update and re order? BHL quote 250 for £108 plus small cost to amend re booking. JL to report re BHL & DH to report re Gareth James
2. **Building and works** outstanding items update - **Floor bricks**. JH/JL to report

 **Shelves**, cupboard in toilet, notice boards. JL

 **Key** for main door JL

 **Outside Lighting** for west wall end checked ? JL

**Storage facility position**. Progress report DH JH **Instruction sheet** for heating and lighting and GUIDE FOR HIRERS JL LG

 **Draught excluder** for door? TH

6. **Financial Report** –update by Jimmy

7. **Booking** – clarify booking process Terms and Conditions of Hire still to be reviewed and put on web once training has been done.

Use of Media and Website. Trust website page and training Adrian to report

 8. .**Film** **Club** and sound system for Community/church – David and Adrian to report

 9**. Funding** support from Mrs London’s development David to Report re meeting.

 Source of grant ? lottery - Sarah to report.

 100 club? JL/LG

 10**. Involving the Community** - review constitution re - sections under the trust are entitled to be represented on the general committee see Trust Deed.

 Ideas :- gardening group Jean Cook sounding people out. Survey list of interested gardeners. TH

 Short mat bowls Liz to report. Mini survey of other groups - LG and SS to report.

 Community choir – publicize in Newsletter DH/AM

 11**. AOB**

Date of next meeting

TH 01.02.15