

# FLORDON PARISH COUNCIL

## Draft minutes of the Parish Council Meeting held at St Michaels Community Centre on Monday 10 July 2017

**Present:** Cllrs Tim Webster (Chair), Jimmy Lockhart, John Dyer, Janice Holmes

**Attending:** Gareth Roderick-Jones, Parish Clerk

**Tree Warden report:** none

### Public Comment:

- A member of the public enquired about progress in the PC's complaints against the conduct of the Planning Committee; Cllr Lockhart is in the process of drafting a complaint and will need input from District Cllr Hardy.
- Some of the houses at Hopkins Homes are occupied despite the lack of mains sewage - twice a day the site is served by a sewage tanker. The surface of part of Long Lane is breaking up: this might be in Flordon Parish or immediately across the parish boundary. The clerk will contact County Councillor Foulger about this. Hopkins Homes have also put up advertising/direction signs on all approaches to Flordon without permission. Cllr Webster to approach Hopkins Homes.
- Area around bus shelter on Tasburg Hill is overgrown - Cllr Lockhart will trim.
- The seat near the telephone box has not been replaced following the trod path work. Councillors will check to see if there is enough room in its original position or if it needs to be replaced in a new position - to be added to next agenda.
- There are concerns over the area of amenity land which is located along a track between the new houses at the Tasburg turning and the bus shelter. This has been divided into plots and there are caravans on some plots. It is believed that at least one is being used full-time as accommodation. The clerk will contact Cllr Hardy to liaise with SNDC planners.

### County Councillor's report:

none

### District Councillor's report:

Councillor Hardy confirmed by email that the use of St Micheal's Church and Community Centre as a polling station will be considered as previously requested by the Parish Council once the Community Governance Review has been completed. Cllr Hardy will follow up at that time.

**1 Apologies for absence:** Cllrs Ann Barnes, David Harrison, Pam Harvey; District Cllr Phil Hardy, County Councillor Colin Foulger

**2 Declarations of Interest:** none

**3 Minutes of Meeting 8 May 2017:** agreed and signed

### 4 Matters arising from the previous minutes:

Cllr Lockhart has taken up the matter of the quality of grounds maintenance carried out in the churchyard with the PCC. There have been signs of improvement.

## 5 Finances:

- a bank balances as at 30 June 2017: noted
- |                       |                              |
|-----------------------|------------------------------|
| current account       | 1777.06                      |
| savings account       | 892.23                       |
| total                 | 2669.29                      |
| less u/p cheques      | nil                          |
| plus uncleared cheque | 1614.00 (NCC grant for SAM2) |
| cashbook balance      | 4,283.29                     |
- b Payments: the following payments were authorised:
- |                |       |                                     |
|----------------|-------|-------------------------------------|
| Jenny Robson   | 40.00 | internal audit                      |
| Aon UK Ltd     | 16.18 | additional insurance cover for SAM2 |
| Playsafety Ltd | 88.20 | annual RoSPA play area inspection   |

NOTE: invoice from Cllr Barnes for padlocks for SAM2 and invoice from Churchnet for the website will be added to the next agenda

- c Feedback from internal audit: suggested that the two people signing cheques should initial the cheque stubs (as is the current practice) but also initial each invoice.
- d Status of external audit: all papers were completed and sent to Mazars before the deadline. The process can take several months but there might be a result before the next meeting.

**6 Planning:** no new applications on the SNDC portal; no further correspondence relating to Mrs London's development

## 7 Highways:

- a Speedwatch update: deferred to the next meeting
- b SAM2 update: the sign is installed and working. Cllr Webster will monitor the sign and replace batteries as necessary. He will ensure that the sign is moved before the expiry of the required 4-week time limit.
- c Cllr Harrison has been in correspondence with Bob West (Highways Engineer regarding the trod path. The surface will receive attention, but it will have to wait because there is currently a lot of demand for the tar and chip boiler needed for this work.

**8 Village Sign:** deferred to the next meeting

**9 Correspondence:** the following were noted:

- leaflets inviting the public to attend an exhibition next Monday (17 July) 2pm-8pm at the Methodist Church, Manor Lane, Long Stratton, relating to proposed new housing developments and by-pass
- brochures concerning the proposed offshore windfarm and associated onshore work
- various requests for funding by charities

- emails from Cllr Harrison, Cllr Hardy and Cllr Foulger
- inspection report from Playsafety Ltd on play area and equipment (the majority of items in the report are minor, low risk items; however, the protective coverings on the seats of the toddlers' swings are worn and this probably means new seats are required - Cllr Lockhart will check availability, prices etc. To be added to next agenda.

•

**10 Items for the next agenda/AOB**

as noted in items above

**11 Date of next meeting:**

Monday 11 September 2017 at 8.00 pm